



# SURANA COLLEGE

No. 167, 5<sup>th</sup> Main Road, Industrial Suburb, 2<sup>nd</sup> Stage, Behind FTI, Near ESIC Hospital, Peenya,  
Bengaluru-560022

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**Academic Year: 2023-2024**

**Date: 08<sup>th</sup> June 2023**

**Venue: Board Room**

## **Attendees:**

Dr. Ramya R  
Ms. Prarthana  
Dr. Ajay  
Mr. Sudarshan  
Mr. Prajwal  
Ms. Vanishree  
Mr. Sachin  
Ms. Bindiya  
Ms. Sachana

## **Agenda:**

Orientation on Criterion 1 & Criterion 2.  
Reallotment of Criterion In-charge.  
Discussion on strengthen mentorship program.

## **Proceedings:**

The IQAC Co-ordinator briefed the key indicators of Criterion 1 & criterion 2 which are concerned with Curriculum enrichment & teaching learning evaluation respectively.  
The criteria in charges were given to Ms. Bindiya from Department of Commerce & Management and Mr. Sachin from Department of Environmental Science respectively.  
The proctors were assigned for new batch of 2023-2024 for all the programmes and briefed by Ms. Meenakshi, Chief Proctor, mentoring cell addressed all the proctors to strengthen the mentorship program.

## **Action Items:**

Ensure that the information provided by the IQAC Coordinator is accurate and aligns with the established criteria for Curriculum Enrichment and Teaching-Learning Evaluation.  
Ms. Bindiya and Mr. Sachin took over the criteria in-charge and collected the necessary information from the IQAC co-ordinator.  
The mentoring cell conducted parent teacher meeting to exhibit the strength of mentorship program.



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**Academic Year: 2023-2024**

**Date: 12<sup>th</sup> July 2023**

**Venue: Board Room**

**Attendees:**

Dr. Ramya R  
Ms. Prarthana  
Dr. Ajay  
Mr. Sudarshan  
Mr. Prajwal  
Ms. Vanishree  
Mr. Sachin  
Ms. Bindiya  
Ms. Sachana

**Agenda:**

Orientation on Criterion 3 & Criterion 4.

Reallotment of Criterion In-charge.

Discussion on upscale of ICT enabled classrooms to effective classroom delivery.

**Proceedings:**

The IQAC Co-ordinator briefed the key indicators of Criterion 3 & criterion 4 which are concerned with Research, Innovation and Extension activities and Infrastructure and Learning resources respectively.

The criteria in charges were given to Ms. Sachana from Department of Management and Mr. Sudarshan from Department of Management respectively.

The discussion took place on enabling classrooms with ICT facilities for betterment in classroom deliverables.

**Action Items:**

Ensure that the information provided by the IQAC Coordinator is accurate and aligns with the established criteria for Research, Innovation and Extension activities and Infrastructure and Learning resources respectively.

Ms. Sachana and Mr. Sudarshan took over the criteria in-charge and collected the necessary information from the IQAC co-ordinator.

The classrooms were enabled with projectors and two other classrooms with interactive boards for the improvising the classroom deliverables.



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**Academic Year: 2023-2024**

**Date: 14<sup>th</sup> September 2023**

**Venue: Board Room**

**Attendees:**

Dr. Ramya R  
Ms. Prarthana  
Dr. Ajay  
Mr. Sudarshan  
Mr. Prajwal  
Ms. Vanishree  
Mr. Sachin  
Ms. Bindiya  
Ms. Sachana  
Mr. Manjunath

**Agenda:**

Orientation on Criterion 5 & Criterion 6.  
Reallotment of Criterion In-charge.  
Discussion to mobilize funds for various activities across the institution.

**Proceedings:**

The IQAC Co-ordinator briefed the key indicators of Criterion 5 & criterion 6 which are concerned with Student progression and E-governance respectively.  
The criteria in charges were given to Mr. Prajwal from Department of Botany and Mr. Manjunath from Department of Journalism respectively.  
It was discussed to mobilize funds to conduct various activities across institution spheres to ensure stakeholders participation.

**Action Items:**

Ensure that the information provided by the IQAC Coordinator is accurate and aligns with the established criteria for Student progression and E-governance respectively  
Mr. Prajwal and Mr. Manjunath took over the criteria in-charge and collected the necessary information from the IQAC co-ordinator.  
Various activities were being conducted to provide holistic education to the students.



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**Academic Year: 2023-2024**

**Date: 12<sup>th</sup> October 2023**

**Venue: Board Room**

**Attendees:**

Dr. Ramya R  
Ms. Prarthana  
Dr. Ajay  
Mr. Sudarshan  
Mr. Prajwal  
Ms. Vanishree  
Mr. Sachin  
Ms. Bindiya  
Ms. Sachana  
Mr. Manjunath

**Agenda:**

Orientation on Criterion 7.  
Reallotment of Criterion In-charge.  
Discussion on sustainable environmental practices in the institution.

**Proceedings:**

The IQAC Co-ordinator briefed the key indicators of Criterion 7 which is concerned with Institutional Best Practices.

The criterion in charges were given to Ms. Prarthana from Department of History.

Institutions has planned for developing the green campus along with contribution to ecology.

**Action Items:**

Ensure that the information provided by the IQAC Coordinator is accurate and aligns with the established criterion for Institutional Best Practices.

Mr. Prarthana took over the criterion in-charge and collected the necessary information from the IQAC co-ordinator.

The management realized the funds to execute the plan of green campus to have a sustainable development.